



**Career Partnership Program
Inter-Lakes Middle High School**

Dear Local Business Owner,

I am writing to introduce myself as the new Director of the Career Partnership Program and to share with you what it is we do. The Career Partnership Program (CPP) is an initiative co-sponsored by The Greater Meredith Program and the Inter-Lakes School District that links local businesses and Inter-Lakes Middle High School students, opening up new realms of possibility for students by allowing them to explore different career paths.

CPP provides students with the opportunity to explore future career opportunities through job shadowing and internships with hands-on working experience. In addition, we bring local community business members into the classrooms as guest speakers as well as to our Spring Job Fair.

Consider helping local high school students by:

- Hosting a high school student for a short-term (anywhere from an hour to a full day) job shadow experience
- Hosting an 11 or 12th grade student for a long-term (at least 34 hours), unpaid internship experience offering hands-on and practical learning experiences
- Offering students, grades 7-12, volunteer opportunities in our community
- Speaking to student groups about your career path and introduce them to “real world” experiences
- Joining our Summer Employment Fair to hire seasonal staff and give students a chance to go through the interview process
- Joining in promoting CPP and your business through press releases and social media

I would love the opportunity to speak with you further about CPP and the many opportunities we want to offer our students. I hope you will consider participating in our program and share your career experience and advice with our students. This enriching experience will be just as rewarding for you as it is for them. I look forward to collaborating with you.

Best Regards,

Melisa Moore
Director of Career Partnerships
Inter-Lakes Middle High School
1 Laker Lane
Meredith, NH 03253
603-279-6162/ melisa.moore@interlakes.org