



FAÇADE & SITE IMPROVEMENT ASSISTANCE REQUEST FORM

APPLICANT INFORMATION:

Name:

Address:

Telephone:

E-mail:

Applicant Relationship to Building:

BUILDING INFORMATION:

Name:

Address:

Property Use & Approximate Size:

Architectural Style & Date Constructed:

FAÇADE & SITE IMPROVEMENT INFORMATION:

Please briefly describe a) the intended façade and/or site improvements, b) the benefit to the community, and c) the amount of grant funds being applied for:

.....

.....

.....

REQUESTED ENCLOSURES

- | | | | |
|--|--------------------------|---|--------------------------|
| Non-refundable Application Processing Fee of \$50.00 | <input type="checkbox"/> | Other Project Funding Sources | <input type="checkbox"/> |
| Photographs of Property | <input type="checkbox"/> | Drawings & Specifications of Proposed Work (when complete) | <input type="checkbox"/> |
| Proposed Cost Estimates | <input type="checkbox"/> | Letter of Authorization from Property Owner (if applicable) | <input type="checkbox"/> |
| Proposed Construction Schedule | <input type="checkbox"/> | Copy of Building Permit (if applicable) | <input type="checkbox"/> |

TERMS & CONDITIONS

1. The applicant agrees to comply with the guidelines of the Façade & Site Improvement Program. The applicant must submit copies of the contract for work, design drawings, and paid invoices upon completion of the approved improvements and state work is completed satisfactorily. Changes to cost estimates &/or scope of work must be approved by GMP.
2. The successful applicant agrees to maintain the improvements implemented with GMP grant fund assistance for a minimum of 10 years following completion of the project.
3. The Greater Meredith Program is neither financially responsible to any Contractors nor liable for damages or injuries to property or persons.
4. The Greater Meredith Program has the right to publicize its participation and the project with media coverage, photographs, signage, or other publicity.

Applicant Signature: Date:

Design Committee Response Notes:

Additional information or actions needed from property owner

- 1.
- 2.
- 3.

Actions to be taken by team on property-owner's behalf

- 1.
- 2.
- 3.

Recommendations of team

Reference materials enclosed

Approved by Greater Meredith Program

Authorized Signature

Title

Date